

 **NOW HIRING**



# Assistant Office and Product Management (f/m/d)

Part-time (30h/week), 13 months parental leave coverage



## OUR OFFER

- > multi-cultural working environment with English as the company language
- > flat hierarchies and short decision paths
- > flexible working hours promoting a greater work-life balance
- > a work culture of appreciation with regular corporate and team events
- > free beverages, meals and a game room to unwind



## YOUR JOB

- > organisational and administrative support, including research and presentations for Head of Products and Head of Sales Engineering
- > analysis of GDS (Global Distribution System) sales data
- > coordination of GDS development
- > testing, documentation and deployment of GDS products
- > handling GDS contracts in cooperation with the Legal Department
- > managing and coordinating CAPA processes as part of our quality management



## YOUR PROFILE

- > bachelor's degree or equivalent relevant work experience
- > minimum of 2 years working experience in the airline or travel industry
- > knowledge of the conventional GDSs (preferred Amadeus)
- > strong analytical abilities
- > excellent organisational and time-management skills
- > conscientious and reliable working methods
- > good communication and presentation skills
- > proficient in MS Office, especially Excel and PowerPoint
- > business fluent in English and German (written and spoken)

Hahn Air is a German scheduled and executive charter airline. Since 1999 it offers indirect distribution services to other airlines and thus provides ticketing solutions to 100,000 travel agencies in 190 markets. With 20 years of experience, the company has established itself as the market leader. Today, Hahn Air's partner network encompasses more than 350 air, rail and shuttle partners. Every year millions of passengers travel between 4,000 locations using Hahn Air's HR-169 tickets. At our head office in Dreieich, conveniently located just a few driving minutes from Frankfurt, you will be working with over 300 people from more than 30 different countries.



## ARE YOU READY FOR TAKE-OFF AT HAHN AIR?

Laura Colell is looking forward to receiving your application.



Apply online here